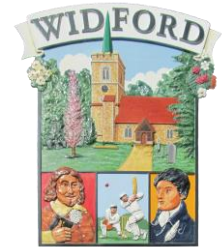


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Babs Edwards, Michael Ripsher, Mark Rome

You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting

to be held on **Tuesday 2nd March 2021**

via Zoom video conferencing at 7.30pm

Public and press wishing to join the meeting should send their contact email address to Parish Chairman Mike Allen at mike.widfordpc@gmail.com and you will receive an email with the associated connection details.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 24 February 2021

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

21.019 Apologies for absence

1. Councillors: to receive and agree acceptance of councillor apologies
2. Other apologies

21.020 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer.
2. To receive and consider written requests for dispensations

21.021 To approve the Minutes of 12th January Parish Council Meeting

21.022 Police Report: To receive Safer Neighbourhood Team report

21.023 Chairman's Announcements

21.024 To receive reports from County and District Councillors

21.025 Planning

1. New Planning Applications

3/21/0354/VAR	Land off Ware Rd, Abbots Lane: Variation to 3/18/1957/FUL	By 8 th March
3/21/0325/HH	Phoenix Farm, Howletts Rd: Single storey rear orangery extension	By 12 th March

2. Decision Notices (for information only)

3/21/0040/FUL	Land adj to Wayside	Awaited
3/20/2616/HH	The Old Rectory: Demolish outbuildings; replace with extension.	Awaited
3/20/2617/LBC	The Old Rectory: Demolish outbuildings; replace with extension.	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. To note the PC response to Luton Airport's application for Variation to Planning Consent Conditions
3. Licensing Applications
 - 21/0074/PL Ems Coffee, Ware
 - 21/0066 PLV Tesco Hertford
 - 21/0070/PL Cost Cutter Ware
 - 21/0059/PLV Rush Green Service Station

21.026 Finance

1. To receive report on the Council's finances and Accounts 2020/21 to 31 January
2. To approve bank reconciliation as at 23 February
3. To receive 2020/21 budget vs actual financial position to 23 February
4. To approve list of orders for payment
5. To note Thank You letter and consider donation request from Essex & Herts Air Ambulance

21.027 Correspondence: To note list of correspondence (*list below, for information only*)

21.028 Village Reports

1. **Village Hall and Archive:** To receive update and VH report
2. **Playing Field:**
 1. To receive report and consider paying the 10% Biffa grant balance (£7.5k) from the New Homes Bonus.
3. **Allotments:** To receive report
4. **Closed churchyard:** To receive report

21.029 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way:**
2. **Highways and footways:**
 1. Bus shelter: to receive further repair update
 2. Update: on clean-up of verges, gutters and overgrown footways
 3. To note TRO15914 Temporary road closure notification of Medcalf Hill.
3. **Other parish matters and concerns:** and to consider any matters raised
 1. Update: Virtual meetings under Coronavirus Act 2020

21.030 Benningfield Green

1. New notice board: update report
2. Parking on the Green: update on previous issues raised
3. Tree maintenance and bird boxes: update

21.031 Consultations

1. To note EHC Democratic Services Boundaries Commission Electoral Review Zoom meeting 24th March, 7pm
2. To consider Hunsdon Area Neighbourhood Plan Reg 14 Consultation (closes 22nd March)
3. To note HEGNPG examiner's endorsement for EHC to go to referendum

21.032 Neighbourhood Plan: To consider the way forward

21.033 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

21.034 To note items raised for addition to future agendas

21.035 Date of next Meetings: Tuesday 5th May. Venue/virtual Zoom to be confirmed

1. 7pm Annual Council Meeting
2. 7.30pm. Ordinary Council
3. Annual Meeting of the Parish (Not a Council meeting): To be advised once Covid legislation is clarified.

Correspondence list for Agenda item 20.027 - for information only (see specific agenda items for consideration and action)

Essex & Herts Air Ambulance thank you letter and donation request (21.026.4)

EHC Democratic Services re Boundaries Commission Zoom meeting, 7pm, 24 March (21.031)

Widford Playing Field: request for PC to pay the 10% grant balance required by Biffa (21.028.2.1)

Hunsdon Neighbourhood Plan Group: notice of Reg 14 consultation (21.031.2)

HEGNPG: re NP endorsement for EHC to go to referendum (21.031.3)

Woodland Creation: Offer of free trees for planting woodland

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)